

**Wedding Covenant Form**  
**Salem United Methodist Church**  
**12 High St. Brookeville, MD 20833**  
**[www.salemunitedmethodist.org](http://www.salemunitedmethodist.org)**  
**[pastor@salemunitedmethodistchurch.com](mailto:pastor@salemunitedmethodistchurch.com)**  
**301-774-7772**

At Salem United Methodist Church, we believe that the covenant of marriage is sacred and reflects Christ's covenant with the church, therefore, we offer the services of our clergy to assist you in building a strong marriage and the use of our facilities for your wedding. To help prepare you for your marriage, our pastor is trained as Prepare/Enrich counselor. For the wedding ceremony and reception, we have two facilities that can be used: our church building and our Community Hall.

**Our Pastor:** As trained Prepare/Enrich Counselor, our pastor requires the couple to meet for six sessions to help the couple build on their strengths and work on growth areas. Prior to these sessions, the couple will use an on-line program to assess five major relationship issues:

- Couple communication: active listening and assertiveness skills
- Resolving conflict
- Family of origin
- Financial planning and budgeting
- Personal, couple, and family goals

The cost of this online inventory is \$29.95. For more information, see: [www.prepare-enrich.com](http://www.prepare-enrich.com)

In addition, our minister will assist the couple in developing a wedding service that is meaningful and centered on Christ.

**Visiting Clergy:** Visiting clergy may participate at the discretion of the pastor.

**Our Facilities:**

**The Church Building - Fee: \$500\***

Our church building has a sanctuary and an additional room (the Choir Room). These may be used for one rehearsal and the wedding with consideration of these items:

- Respect for the church building as a sanctuary of worship
- Proper behavior and attire in the sanctuary
- No furniture in the church building is to be moved
- No tape, nails, or tacks may be used in decorating. Use non-adhesive materials.
- As a fire precaution, candles may be used only on the altar. The church can provide a unity candle, if desired.
- No use of rice to welcome the newlyweds. Birdseed or bubbles may be used outside.

**The Community Hall – Fee: \$300\***

The Community Hall has a large multi-purpose room and a kitchen on the first floor that may be used for the reception. The upstairs classrooms are not available. Kitchen use is restricted to the use of the stove, oven, and refrigerator. All other kitchen equipment and supplies are not included. An approved member of the church must be on the premises while using the kitchen for an additional fee of **\$25 per hour**, to be paid directly to that person.

\* All facility fees will be waived for church members.

**Policies and Procedures:**

**Clean-up of Facilities:** Leave facilities as they were found. Take down all decorations before leaving the facilities. Trash can be placed in the receptacles next to the shed behind the Hall.

**Custodial Charge: \$50** paid directly to the custodian.

**Musicians:** The wedding couple is responsible for obtaining musicians. Names of organists and pianists can be provided.

**Photography and Videotaping:** No flash photography during the ceremony. Video taping and/or photography may be done unobtrusively from the rear or side of the church.

**Smoking and Alcohol:** Alcohol is not permitted on the property. Smoking is not permitted in the buildings or bathrooms. Smoking is allowed outdoors. A cigarette disposal receptacle is located by the back door of the Community Hall.

**Property Damage:** Please report any damages immediately. All repairs will be managed by the church but are the financial responsibility of the wedding couple.

**The Covenant:**

Salem United Methodist Church will provide clean and presentable facilities, the sound system, parking, and utilities as well as a minister for the wedding and rehearsal. The wedding couple will adhere to the policies in this document, participate in pre-marriage counseling and pay the prescribed fees as noted.

**Charges:**

\_\_\_\_\_ **Deposit - \$250** (to be returned upon satisfactory inspection of facilities after the wedding)

\_\_\_\_\_ **Church Building - \$500**

\_\_\_\_\_ **Community Hall - \$300**

\_\_\_\_\_ **Total** (Payable to Salem United Methodist Church)

**We agree to this covenant:**

**Wedding Date:** \_\_\_\_\_ **Hours of Facility Use:** \_\_\_\_\_

**Wedding Rehearsal Date:** \_\_\_\_\_ **Hours of Facility Use:** \_\_\_\_\_

**Name of Bride:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Bride's Signature:** \_\_\_\_\_

**Name of Groom:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Groom's Signature:** \_\_\_\_\_

**Pastor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_